

30th January 2017

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) MAIN ASSESSMENT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

SPOC Selama Taiping (Independent Smallholders) has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-2: MSPO, “Part 2 General Principles for Independent Smallholders”

As planned, the auditing will be conducted on **1st March 2017** and ended on **2nd March 2017**.

Date : 1st March, 2017
 Time : 8.00 am to 01.00 pm
 Location: Pejabat MPOB Cawangan Taiping,
 Malaysia Palm Oil Board (MPOB),
 No.31 A, Tingkat 1,
 Susur Simpang,
 34700 Simpang Taiping,
 Perak, Malaysia.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	SPOC Selama Taiping
Contact details	Siti Lapisah Bt. Muhammad, Penolong Penyelaras Tunas, Pejabat MPOB Cawangan Taiping, Malaysia Palm Oil Board (MPOB), No.31 A, Tingkat 1, Susur Simpang, 34700 Simpang Taiping, Perak, Malaysia. siti.lapisah@mpob.gov.my
Brief business information of applicant	The MPOB SPOC Selama located at Taiping, Perak.. There are 41 numbers of small holders to be certified for this certification . The plantation is managed by MPOB team of Taiping .

Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
SPOC Selama Taiping (41 Independent Smallholders)	100.7053 °E	4.821 °N	164.08
			164.08



Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.

Please direct your comments to:

<p>Global Gateway Certifications Sdn Bhd Scheme Manager, Global Gateway Certifications Sdn Bhd No.10 Jalan Rasmi 7 , Taman Rasmi Jaya, 68000 Ampang , Selangor Darul Ehsan, Malaysia. Tel: +603 4256 2689, Fax: +603 4256 2687 , E-Mail: admin @ggc.my</p> <p>E-Mail: admin @ggc.my Fax: +603 4256 2689</p>
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Details on the audit team:

Mahaswaran Maliyapan (Lead Auditor)

Executive Master in Entrepreneurship Enhancement [Supply Chain Management], Professional Diploma in International Management Practices, Graduate Diploma in Business Administration and Diploma in Mechanical Engineering. Has vast exposure and experience in engineering, quality, 2nd & 3rd party auditing in various industries and owns proven track records of auditing various multinational companies both locally and internationally. Certified Lead Auditor for ISO 9001, 14001, OHSAS 18001, RSPO P&C, RSPO SCCS, RSPO Next. Since 2012 trained in agriculture certification programs such as RSPO, MSPO and SCCS and holds role as lead auditor or auditor with several local and overseas certification bodies. He too in Quality Environmental Management System as well the Occupational, Health and Safety auditing.

Muhammad Haris bin Abdullah (Auditor)

He holds MBA from University Utara Malaysia and a degree in Business Administration (Hons) Majored in Human Resource Development from the Open University Malaysia. He has more than 3 years working experience in oil palm plantation and conducting social impact assessments of agriculture, agriculture best practices, and environmental impact assessment and worker's welfare. He has attended MSPO auditor training conducted by MPOB. He has involved in MSPO assessment implementation and pilot test assessment at Sindora Mill and Sindora Estate. He also has completed RSPO (P&C and SCCS), ISO 14001 (Environmental Management System), OHSAS 18001 (OHSAS) and International Sustainable and Carbon Certification (ISCC) Lead Auditor Training Courses. He had assisted with conducting audits of oil palm plantation for more than 12 companies against the RSPO P&C in Indonesia and Malaysia for the past 4 years. During this assessment, he assessed on the aspect of Legal, Good Agriculture Practices, Environment, Social and community engagements, Stakeholders consultation, and worker's welfare.



Global Gateway Certifications Sdn Bhd

No.10 Jalan Rasmi 7,Taman Rasmi Jaya,68000 Ampang,Selangor Darul Ehsan,Malaysia
Tel:+603 4256 2689, Fax:+603 4256 2687, E-Mail: admin@ggc.my

Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous ,please mark your reply “CONFIDENTIAL” .

We thank you for the participation and feedback.

Yours Sincerely,

Noorfarain Shah

Admin Executive,
Global Gateway Certifications Sdn Bhd



30^{hb} Januari 2017

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENILAIAN UTAMA
PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan / Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

SPOC Selama Taiping (Pengusaha Kebun Kecil), telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunakan semasa proses pensijilan adalah:

- MS 2530-2: MSPO, "Part 2 General Principles for Independent Smallholders"

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **1^{hb} Mac 2017** dan berakhir pada **2^{hb} Mac 2017**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 1^{hb} Mac, 2017
Masa : 8.00 pagi - 01.00 petang
Lokasi : Pejabat MPOB Cawangan Taiping,
Malaysia Palm Oil Board (MPOB),
No.31 A, Tingkat 1,
Susur Simpang,
34700 Simpang Taiping,
Perak, Malaysia.

Nota*: Sekiranya pihak Tuan / Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	SPOC Selama Taiping
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Butiran Pemohon	Siti Lapisah Bt. Muhammad, Penolong Penyelaras Tunas, Pejabat MPOB Cawangan Taiping, Malaysia Palm Oil Board (MPOB), No.31 A, Tingkat 1, Susur Simpang, 34700 Simpang Taiping, Perak, Malaysia. siti.lapisah@mpob.gov.my
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Maklumat ringkas perniagaan pemohon	MPOB SPOC Selama bertempat di Taiping, Perak. Terdapat 41 orang pekebun kecil di unit pensijilan ini. Kawasan perladangan akan di kawalselia oleh pasukan MPOB Taiping.
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Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	
SPOC Selama Taiping (41 Pekebun Kecil Persendirian)	100.7053 °E	4.821 °N	164.08
			164.08



Perundingan dari pihak berkepentingan adalah salah satu aktiviti utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Telephone: +60 3 4256 2689
Fax: +60 3 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Mahaswaran Maliyapan (Ketua Juruaudit)

Berpendidikan dalam “Executive Master in Entrepreneurship Enhancement [Supply Chain Management], Professional Diploma in International Management Practices, Graduate Diploma in Business Administration and Diploma in Mechanical Engineering”. Berpengalaman luas dalam bidang kejuruteraan, kualiti, pihak kedua dan ketiga audit dalam pelbagai industri dan mempunyai rekod dalam audit bagi pelbagai industri dalam dan luar negara. Seorang yang telah bertauliah sebagai Ketua Audit untuk ISO 9001, 14001, OHSAS 18001, RSPO P&C, RSPO SCC, RSPO Next. Menerima latihan dalam bidang perladangan seperti RSPO, MSPO dan SCCS dan memegang peranan sebagai Ketua Audit dan Juruaudit beberapa syarikat pensijilan. Beliau juga menjalankan audit bagi Sistem Pengurusan Kualiti dan Sistem Keselamatan dan Kesihatan.

Muhammad Haris bin Abdullah (Juruaudit)

Beliau pemegang MBAdari Universiti Utara Malaysia dan Ijazah dalam Pengurusan Perniagaan (Hons), pengkhususan dalam bidang Pembangunan Sumber Manusia dari Universiti Terbuka Malaysia. Beliau mempunyai lebih 3 tahun pengalaman dalam perladangan minyak sawit dan menjalankan penilaian kesan sosial bagi perladangan, amalan terbaik perladangan dan kesan alam sekitar dan kebajikan pekerja. Beliau telah menghadiri latihan MSPO oleh MPOB. Beliau



telah melibatkan dalam penilaian pelaksanaan MSPO dan penilaian ujikaji pilot di Kilang Sawit dan Ladang Sindora. Beliau juga telah memperolehi latihan Ketua Audit bagi RSPO (P&C dan SCC), ISO 14001 (Sistem Pengurusan Kualiti Alam Sekitar), OHSAS 18001 dan ISCC (International Sustainable and Carbon Certification). Beliau juga telah membantu menjalankan audit dalam perladangan sawit melebihi dari 12 syarikat untuk RSPO P&C di Indonesia dan Malaysia sejak 4 tahun lepas. Beliau telah membuat penialain audt dari aspek Perundangan, Amalan Tebaik Perladangan, Alam Sekitar, Sosial dan Komuniti, perundingan Pihak Berkepentingan dan kebajikan pekerja.

Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan "SULIT" di penjuru atas borang tersebut.

Sekina. Terima kasih.

Yang benar,

Noorfarain Shah

Eksekutif Pentadbiran,
Global Gateway Certifications Sdn Bhd

