

1<sup>st</sup> October 2017

Dear Sir/Madam,

**STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) MAIN ASSESSMENT**

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

KL-Kepong (Sabah) Sdn Bhd, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
- MS 2530-4: MSPO, Part 4: General Principles for Palm Oil Mills

As planned, the auditing will be conducted on **13<sup>th</sup> November 2017** and ended on **15<sup>th</sup> November 2017**.

Date : 14<sup>th</sup> November, 2017  
Time : 8:00 am to 5:00 pm  
Location: KLK-Lungmanis Complex,  
KM 29,Jalan Lahad Datu -Tungku,  
Lahad Datu,  
Sabah, Malaysia.

Note \*: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

<b>Applicant</b>	KL-Kepong (Sabah) Sdn Bhd
<b>Contact details</b>	<b>Mr.Thien Jing Wen</b> <b>Laboratory Manager,</b> Batu 42, Jalan Tawau-Semporna, Beg Berkunci No. 3, 91009 Tawau, Sabah ,Malaysia 608-9975111 <a href="mailto:fc.mah@klk.com.my">fc.mah@klk.com.my</a> <a href="mailto:jw.thien@klk.com.my">jw.thien@klk.com.my</a>
<b>Brief business information of applicant</b>	Kuala Lumpur Kepong Berhad owns and operates about 20 palm oil mills for processing the crop from its 76 oil palm estates located in Malaysia and Indonesia



**PALM OIL MILL (POM) FOR THIS ASSESSMENT**

Name of Palm Oil Mill (POM)	Mill Capacity MT/Hr	Location Address	GPS reference		Forecasted Annual output (MT)	
			Longitude	Latitude	CPO	Palm Kernel
KLK (S) Lungmanis POM	45	KM 29, Jalan Lahad Datu - Tungku, Lahad Datu, Sabah.	118°35'17.7"E	5°5'2.22"N	33,312	9,297

**ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT**

Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Ldg. Lungmanis	118° 36'10.0"E	5° 4'26.2"N	1,613
Ldg. Bukit Tabin	118° 36'54.13"E	5° 3'34.37"N	2,864
Ldg. Tungku	118° 30'48.31"E	5° 5'50.49"N	3,404
<b>Total</b>			<b>7,881</b>

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

**Global Gateway Certifications Sdn Bhd**  
**Certification Manager,**  
**Global Gateway Certifications Sdn Bhd**  
No.10 Jalan Rasmi 7 ,  
Taman Rasmi Jaya,  
68000 Ampang ,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689, Fax: +603 4256 2687  
E-Mail: admin @ggc.my

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Fax: +603 4256 2689

Details on the audit team:

**Muhammad Syafiq Abd Razak (Lead Auditor)**

Graduate in plantation management with more than 7 years working experience in various plantation company and skills in Good Agricultural Practices (GAP) including Integrated Pest Management (IPM). Fully trained in similar agriculture certification programs such as RSPO, SCCS, MSPO and etc. Qualified as Lead Auditor/Auditor in several certification programme. Involved in RSPO and MSPO assessment since 2014. Involved in audits conducted in for many different companies in Malaysia, Indonesia, Australia, Pakistan, Arab Saudi and Ivory Coast. Completed and certified MSPO Auditor course in 2014 (3rd Batch) held by MPOB. Member of GGC MSPO audit team.

Experienced in handling mineral and peat soil oil palm estate. Knowledgeable in chemical in control of weeds and pest & disease in Oil Palm Plantation sector. Understanding in Industrial relation and labour law. Attended OSH Act 1994 & Regulations and Factories & Machinery Act 1967 & Regulations Training. Participated in Workshop for Oil Palm Growers on Peat at Bogor, Indonesia. Completed and attended Social Impact Assessment Training at Bogor, Indonesia organized by Remark Asia. Also, has attended training for RSPO GHG calculation on year 2015 in Kuala Lumpur. Able to speak and understand Bahasa Malaysia and English.

**Ahmad Kamal bin Shahabuddin (Auditor)**

Lead Auditor for MPOB Codes of Practice Palm Oil Mills, Refineries, Estates, Nurseries, Bulking and Kernel crushers since 2011. 4 years of auditing experience in quality, environment (EQA), occupational health and safety (OSH), factories and machineries (FMA) 30 years' experience in Palm Oil Industries (MPOB).

He has more than 4 years of auditing experience covering Environment, Safety and Health, Legal aspects in various industries. He is involved as Environment, Safety and Health Auditor during the RSPO and MSPO Assessment. For this assessment, he assesses Mill and Estate Legal, Best Practice and Environment aspects. Able to speak and understand Bahasa Malaysia and English.

**Flora Anthonymsamy (Auditor)**

Twenty years of experience in quality assurance in various industries ie manufacturing and service. RPSO and MSPO audit team. Tutor and Certified Lead Assessor for ISO 9001 and ISO 14001. Certified SA 8000 auditor. Holds Degree in Chemistry from UKM and MBA from Insead France. Lectures on Quality Management Systems for Diploma/Certificate and ASQ Certified Quality programmes. Worked as Lead Auditor with SIRIM Berhad. Have conducted various audits in Malaysia & other countries for various Management Systems. She has experience in SA 8000 (Social), OSHAS, QMS and EMS auditing since year 2015.



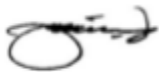
Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
E-Mail : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Summary of Issue : \_\_\_\_\_

If you wish your comments to be treated confidentially or remain anonymous ,please mark your reply “CONFIDENTIAL” .

We thank you for the participation and feedback.

Yours Sincerely,



**Muhammad Syafiq bin Abd Razak,**  
Lead Auditor,  
Global Gateway Certifications Sdn Bhd



1<sup>hb</sup> Oktober 2017

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENILAIAN UTAMA  
PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan / Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

**KL-Kepong (Sabah) Sdn Bhd** yang merupakan sebuah syarikat perladangan di Malaysia, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunakan semasa proses pensijilan adalah:

- MS 2503-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang-Ladang Kelapa Sawit dan Pekebun-Pekebun Kecil Teratur”
- MS 2503-4: MSPO, “Bahagian 4: Prinsip-Prinsip Umum Untuk Kilang Minyak Sawit”

Seerti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **13<sup>hb</sup> November** dan berakhir pada **15<sup>hb</sup> November 2017**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 14hb November, 2017  
Masa : 8:00 pagi hingga 5:00 petang  
Lokasi : KLK-Lungmanis Complex,  
KM 29, Jalan Lahad Datu -Tungku,  
Lahad Datu,  
Sabah, Malaysia.

Nota\*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

<b>Syarikat Pemohon</b>	KL-Kepong (Sabah) Sdn Bhd
<b>Butiran Pemohon</b>	<b>Mr. Thien Jing Wen</b> <b>Laboratory Manager,</b> Batu 42, Jalan Tawau-Semporna, Beg Berkunci No. 3, 91009 Tawau, Sabah Malaysia. +608-9975111/222/333 <a href="mailto:fc.mah@klk.com.my">fc.mah@klk.com.my</a> <a href="mailto:jw.thien@klk.com.my">jw.thien@klk.com.my</a>
<b>Maklumat ringkas perniagaan pemohon</b>	Syarikat “Kuala Lumpur Kepong Berhad”, memiliki dan mengendalikan lebih kurang 20 kilang kelapa sawit yang memproses hasil tanaman dari 76 ladang kelapa sawit yang terletak di Malaysia dan Indonesia.



**MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.**

Nama kilang sawit	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
(KKS)	MT/Jam	Alamat				
KLK (S) Lungmanis POM	45	KM 29, Jalan Lahad Datu - Tungku, Lahad Datu, Sabah.	118°35'17.7"E	5°5'2.22"N	33,312	9,297

**RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI**

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Ldg. Lungmanis	118° 36'10.0"E	5° 4'26.2"N	1,613
Ldg. Bukit Tabin	118° 36'54.13"E	5° 3'34.37"N	2,864
Ldg. Tungku	118° 30'48.31"E	5° 5'50.49"N	3,404
<b>Jumlah</b>			<b>7,881</b>

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit. Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

**Global Gateway Certifications Sdn Bhd**

**Pengurus Pensijilan,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Telephone: +60 3 4256 2689 ,  
  
Fax: +60 3 4256 2687  
Email: admin@ggc.my

Malumat terperinci anggota Juruaudit:

**Muhammad Syafiq Abd Razak (Ketua Juruaudit)**

Siswazah dalam pengurusan ladang dengan lebih daripada 7 tahun pengalaman dalam pelbagai syarikat perladangan dan kemahiran dalam Amalan Pertanian Baik (GAP) termasuk Pengurusan Perosak Bersepadu (IPM). Sepenuhnya dilatih dalam program pensijilan pertanian seperti RSPO, SCCS, MSPO dan lain-lain. Layak sebagai Ketua Juruaudit / Juruaudit dalam beberapa program pensijilan. Terlibat dalam RSPO dan penilaian MSPO sejak 2014. Terlibat dalam audit dijalankan di beberapa syarikat yang berbeza di Malaysia, Indonesia, Australia, Pakistan, Arab Saudi dan Ivory Coast. Dilengkapkan dengan kursus MSPO Audit pada tahun 2014 (Batch ke-3) yang dikelolakan oleh MPOB. Ahli pasukan audit GGC.

Berpengalaman dalam mengendalikan ladang kepala sawit d kawasan mineral dan tanah gambut. Berpengetahuan dalam kawalan rumpai dan perosak & penyakit dalam sektor kelapa sawit. Memahami berhubung Industrial dan undang-undang buruh. Menghadiri OSH 1994 & Peraturan-Peraturan dan Kilang dan Jentera 1967 dan Peraturan Latihan. Mengambil bahagian dalam Bengkel Penanam Kelapa Sawit di tanah gambut di Bogor, Indonesia. Menghadiri Latihan Penilaian Kesan Sosial di Bogor, Indonesia anjuran Remark Asia. Juga, telah menghadiri latihan untuk RSPO GHG pada tahun 2015 di Kuala Lumpur. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

**Ahmad Kamal bin Shahabuddin (Juruaudit Sokongan)**

Beliau adalah Ketua Juruaudit bagi “MPOB Codes of Practice Palm Oil Mills, Refineries, Estates, Nurseries, Bulking and Kernel Crushers”. Beliau mempunyai 4 tahun pengalaman audit dalam bidang kualiti, alam sekitar, keselamatan dan kesihatan. Beliau juga mempunyai lebih daripada 30 tahun pengalaman bekerja di kilang –kilang minyak sawit. Beliau telah terlibat dalam pelbagai projek penyelidikan dengan MPOB, penilaian pensijilan RSPO dan MSPO.. Beliau juga telah menghadiri dan lulus kursus berkaitan FMA, OSHA, dan EQA.

**Flora Anthonysamy (Juruaudit Sokongan)**

Mempunyai 20 tahun pengalaman dalam bidang jaminan kualiti dari pelbagai industri pengeluaran dan perkhidmatan. Merupakan Juruaudit RSPO, MSPO, Ketua Juruaudit bertauliah untuk ISO9001, ISO 14001 dan Juruaudit bertauliah bagi SA 8000. Beliau juga seorang Pensyarah bagi Sistem Pengurusan Kualiti, pemegang Diploma dan menerima tauliah dari ASQ Kualiti Program. Beliau adalah pemegang Ijazah dalam bidang Kimia dari UKM dan MBA dari Insead France.



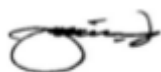
Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan . Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : \_\_\_\_\_  
Alamat : \_\_\_\_\_  
E-mel : \_\_\_\_\_  
Nombor Telefon : \_\_\_\_\_  
Ringkasan Isu : \_\_\_\_\_

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekina. Terima kasih.

Yang benar,



**Muhammad Syafiq bin Abd Razak**  
Ketua Juruaudit,  
Global Gateway Certifications Sdn Bhd