

08th October 2018

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) MAIN ASSESSMENT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

Glenealy Plantations Sdn Bhd – Timora Complex [Mill & Estates], has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
- MS 2530-4: MSPO, Part 4: General Principles for Palm Oil Mills

As planned, the auditing will be conducted on **12th November 2018 – 15th November 2018**. Date and time for consultation of interested parties are as follows:

Date : 13th November 2018
Time : 10:30 am to 13:00 pm
Location: Meeting Room Timora Estate,
Locked Bag No 22,
91109 Lahad Datu,
Sabah, Malaysia.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	Glenealy Plantations Sdn Bhd
Contact details	Mr Mohd Hafiz Abdul, Sustainability Manager, Pertasa Estate, Locked Bag No. 22, 91109 Lahad Datu, Sabah +6089 – 867012 Aidafiz1575@yahoo.com.my



Brief business information of applicant	Glenealy Plantations Sdn Bhd is located in Lahad Datu and about 2 hours driving from the airport. There are about 4 certification unit which consists of 1 mill and 3 estates.
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PALM OIL MILL (POM) FOR THIS ASSESSMENT						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
Timora POM	60	Jalan Jeroco, 91109 Lahad Datu, Sabah.	E 118°20'24.33"	N 5°18'16.06"	35,562	7,731

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT				
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)	
	Longitude	Latitude	Total	Mature
Pertasa Estate	E 118°31'6.98"	N 5°28'17.39"	2,913	1,514
Timora Estate	E 118°31'9.93"	N 5°30'44.02"	3,211	2,190
Amalania Estate	E 118°39'8.26"	N 5°34'83.06"	4,036	3,947
Total			10,160	7,651

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Certification Manager,
Global Gateway Certifications Sdn Bhd,
No.10 Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin @ggc.my

Details on the audit team:

Mohamad Fitri bin Mustafa (Lead Auditor in Training)

Graduate in degree of agribusiness with more than 8 years working experience in various plantation company and skills in Good Agricultural Practices (GAP) including Integrated Pest Management (IPM). Involved in ISCC and MSPO auditing since September 2017. Qualified as Lead Auditor/Auditor for MSPO, RSPO and ISO 9001. Completed and certified MSPO Auditor course in 2018 held by SGS (M) Sdn Bhd. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

Muhammad Syafiq bin Abd Razak (Auditor)

Graduate in plantation management with more than 7 years working experience in various plantation company and skills in Good Agricultural Practices (GAP) including Integrated Pest Management (IPM). Fully trained in similar agriculture certification programs such as RSPO, SCCS, MSPO and etc. Qualified as Lead Auditor/Auditor in several certification programme. Involved in RSPO and MSPO assessment since 2014. Involved in audits conducted in for many different companies in Malaysia, Indonesia, Australia, Pakistan, Arab Saudi and Ivory Coast. Completed and certified MSPO Auditor course in 2014 (3rd Batch) held by MPOB.

Experienced in handling mineral and peat soil oil palm estate. Knowledgeable in chemical in control of weeds and pest & disease in Oil Palm Plantation sector. Understanding in Industrial relation and labour law. Attended OSH Act 1994 & Regulations and Factories & Machinery Act 1967 & Regulations Training. Participated in Workshop for Oil Palm Growers on Peat at Bogor, Indonesia. Completed and attended Social Impact Assessment Training at Bogor, Indonesia organized by Remark Asia. Also, has attended training for RSPO GHG calculation on year 2015 in Kuala Lumpur. Able to speak and understand Bahasa Malaysia and English.

Surenthiran Panneerselvam (Auditor)

He is graduated from University of Abertay Dundee, Scotland, UK majoring in PgDip/ MSc Oil and Gas Accounting and also graduated from Universiti Tenaga Nasional, Malaysia with a Bachelor's Degree in Accounting. Prior to joining Shell Business Operation as a Senior Cash Management Executive, he worked with Crowe Horwath as Senior Associate Auditor. He is equipped with experience in audit field, lecturing and accounting. Fully trained in Malaysian Sustainable Palm Oil (MSPO2530), Roundtable Sustainable Palm Oil (RSPO), ISO9001:2015 and ISO37001:2016. Completed and certified MSPO auditor course in year 2018 held by SGS Academy and ISO9001:2015 auditor course in year 2017 by TOMC. Able to communicate in both English and Bahasa Malaysia (written and spoken).



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Mohamad Fitri bin Mustafa
Lead Auditor in Training ,
Global Gateway Certifications Sdn Bhd



08^{hb} Oktober 2018

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENILAIAN UTAMA
PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan / Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

Glenealy Plantations Sdn Bhd – Timora Complex [Kilang & Ladang], yang merupakan sebuah syarikat perladangan di Malaysia, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2503-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”
- MS 2503-4: MSPO, “Bahagian 4: Prinsip-Prinsip Umum Untuk Kilang Minyak Sawit”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **12^{hb} November 2018 – 15^{hb} November 2018**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 13^{hb} November 2018
Masa : 10:30 pagi hingga 13:00 petang
Lokasi: Bilik Mesyuarat Ladang Timora,
Locked Bag No 22,
91109 Lahad Datu,
Sabah, Malaysia.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	Glenealy Plantations Sdn Bhd
Butiran Pemohon	Mr Mohd Hafiz Abdul, Sustainability Manager, Pertasa Estate, Locked Bag No. 22, 91109 Lahad Datu, Sabah +6089 – 867012 Aidafiz1575@yahoo.com.my



Maklumat ringkas perniagaan pemohon	Glenealy Plantations Sdn Bhd terletak di Lahad Datu dan perjalanan mengambil masa selama 2 jam daripada lapangan terbang hingga ke kompleks ladang. Kompleks ladang ini terdiri daripada 3 ladang dan 1 kilang kelapa sawit.
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MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.

Nama kilang sawit	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
(KKS)	MT/Jam	Alamat				
Timora	60	Jalan Jeroco, 91109 Lahad Datu, Sabah.	E 118°20'24.33"	N 5°18'16.06"	35,562	7,731

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)	
	Longitude	Latitude	Jumlah Keluasan	Matang
Pertasa Estate	E 118°31'6.98"	N 5°28'17.39"	2,913	1,514
Timora Estate	E 118°31'9.93"	N 5°30'44.02"	3,211	2,190
Amalania Estate	E 118°39'8.26"	N 5°34'83.06"	4,036	3,947
Jumlah			10,160	7,651

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit. Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Pensijilan,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Mohamad Fitri bin Mustafa (Ketua Juruaudit Dalam Latihan)

Merupakan graduan lulusan UPM dalam bidang perniagaan tani dengan lebih daripada 8 tahun pengalaman di dalam pelbagai syarikat perladangan dan mempunyai kemahiran dalam Amalan Pertanian Baik (GAP) termasuk Pengurusan Perosak Bersepadu (IPM). Terlibat dalam pengauditan ISCC dan MSPO sejak September 2017. Berkelayakan sebagai Ketua Juruaudit / Juruaudit untuk MSPO, RSPO dan ISO 9001. Menghadiri kursus juruaudit MSPO pada tahun 2018 yang dikendalikan oleh SGS (M) Sdn Bhd. dan ISO 9001:2015 yang di kendalikan oleh TOMC. Merupakan ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Muhammad Syafiq bin Abd Razak (Juruaudit)

Siswazah dalam pengurusan ladang dengan lebih daripada 7 tahun pengalaman dalam pelbagai syarikat perladangan dan kemahiran dalam Amalan Pertanian Baik (GAP) termasuk Pengurusan Perosak Bersepadu (IPM). Sepenuhnya dilatih dalam program pensijilan pertanian seperti RSPO, SCCS, MSPO dan lain-lain. Layak sebagai Ketua Juruaudit / Juruaudit dalam beberapa program pensijilan. Terlibat dalam RSPO dan penilaian MSPO sejak 2014. Terlibat dalam audit dijalankan di beberapa syarikat yang berbeza di Malaysia, Indonesia, Australia, Pakistan, Arab Saudi dan Ivory Coast. Dilengkapkan dengan kursus MSPO Audit pada tahun 2014 (Batch ke-3) yang dikelolakan oleh MPOB. Ahli pasukan audit GGC.

Berpengalaman dalam mengendalikan ladang kepala sawit di kawasan mineral dan tanah gambut. Berpengetahuan dalam kawalan rumpai dan perosak & penyakit dalam sektor kelapa sawit. Memahami berhubung Industrial dan undang-undang buruh. Menghadiri OSH 1994 & Peraturan-Peraturan dan Kilang dan Jentera 1967 dan Peraturan Latihan. Mengambil bahagian dalam Bengkel Penanam Kelapa Sawit di tanah gambut di Bogor, Indonesia. Menghadiri Latihan Penilaian Kesan Sosial di Bogor, Indonesia anjuran Remark Asia. Juga, telah menghadiri latihan untuk RSPO GHG pada tahun 2015 di Kuala Lumpur. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.



Surenthiran Panneerselvam (Juruaudit Sokongan)

Beliau lulus dari University of Abertay Dundee, Scotland, UK dengan pengkhususan dalam PGDip / MSc Minyak dan Gas Perakaunan dan juga lulus dari Universiti Tenaga Nasional, Malaysia dengan Ijazah Sarjana Muda dalam bidang Perakaunan. Sebelum menyertai Shell Operasi Perniagaan sebagai Eksekutif Pengurusan Tunai Kanan, beliau bekerja dengan Crowe Horwath sebagai Juruaudit Kanan Bersekutu. Sepenuhnya dilatih dalam Minyak Malaysia Sustainable Palm (MSPO), ISO9001: 2015, ISO37001: 2016 dan Minyak Sawit Lestari Meja Bulat (RSPO). Dilengkapkan MSPO kursus juruaudit pada tahun 2018 dan ISO9001: 2015 kursus juruaudit pada tahun 2017. Boleh berkomunikasi dalam Bahasa Inggeris dan Bahasa Malaysia (lisan dan tulisan).

Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan "SULIT" di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Mohamad Fitri bin Mustafa
Ketua Juruaudit Dalam Latihan
Global Gateway Certifications Sdn Bhd