

11<sup>th</sup> October 2019

Dear Sir/Madam,

**STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) MAIN ASSESSMENT**

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

**Alma Rubber Estates Sdn Bhd** has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders

As planned, the auditing will be conducted on **19<sup>th</sup> November 2019 – 22<sup>nd</sup> November 2019**. Date and time for consultation of interested parties are as follows:

Date : 21<sup>st</sup> November 2019  
Time : 10:30 am to 12:30 pm  
Location : Alma Rubber Estates Sdn Bhd,  
Kati Estate,  
MK Chegar Galah,  
Kuala Kangsar,  
Perak.

Note \*: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

<b>Applicant</b>	Alma Rubber Estates Sdn Bhd
<b>Contact details</b>	<b>Mr. Dennis Teoh Li Soon</b> Alma Rubber Estates Sdn Bhd, 2320 Jalan Alma, 14000 Bukit Martajam, Seberang Perai, Pulau Pinang. +604 551 1011 dennis@almarubber.com
<b>Brief business information of applicant</b>	Alma Rubber Estates Sdn Bhd [Estates] are located at Perak and Kedah. The company's headquarters is located in Seberang Perai, Pulau Pinang. The company mainly produces Fresh Fruit Bunches (FFB) for the consumption of the Malaysian market.



**PALM OIL MILL (POM) FOR THIS ASSESSMENT**

Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
NIL	NIL	NIL	NIL	NIL	NIL	NIL

**ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT**

Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Bukit Selambau Estate	E 100°37'52.78"	N 5°38'46.09"	444.22
Siew Yong Estate	E 100°35'28.28"	N 5°22'23.80"	488.65
Kati Estate	E 100°55'7.89"	N 4°55'11.09"	791.21
Nalla Estate	E 100°57'20.41"	N 4°24'53.39"	420.52
Chegar Estate	E 100°58'27.91"	N 4°54'4.20"	163.28
Karai Estate	E 100°57'40.89"	N 4°50'59.60"	444.68
Bagan Estate	E 100°40'29.78"	N 5°27'23.29"	1,310.14
<b>Total</b>			<b>4,062.70</b>

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.

Please direct your comments to:

**Global Gateway Certifications Sdn Bhd**  
**Scheme Manager - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10 Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687,  
E-Mail: admin @ggc.my

Details on the audit team:

**Muhd Jamalul Arif bin Hamid (Lead Auditor)**

Graduated in Plantation Management and Cargo Surveying from local university. Experience in auditing since 2011 in RSPO P&C, SCCS, ISCC, MSPO, SMETA, GMP B2 & B3, ESCAS Animal Welfare and Global Gap standards. Working experience in handling Q&Q cargo survey for agricultural products in bulks such Palm Oil, Soybean, Sugar etc. Completed ISO 9001:2008 Lead auditor in 2011, trained in ISO 19011 & 17021 requirements in 2014. Also, completed and certified MSPO Auditor course in 2014 (3rd Batch) held by MPOB. Involved in MSPO assessment since 2014. Involved in audits for RSPO P&C and SCCS conducted in Malaysia, Indonesia, Colombia, Ivory Coast, Papua New Guinea and middle east country. Member of GGC RSPO audit team. Able to speak and understand Bahasa Malaysia and English.

**Mohd Azmi Samynathan bin Abdullah (Auditor)**

He holds Master's in Business Administration. More than 20 years working experience several industries mostly on HR Management. Have experience in second- and third-party auditing system. Fully trained in ISO9001:2008 (Quality Management System) Lead Auditor Course and successfully completed Malaysian Sustainable Palm Oil (MSPO) Auditor Training course (MPOCC endorsed). Able to write and speak in Bahasa Malaysia and English. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

**Tuan Amirudin bin Tuan Sulaiman (Auditor)**

Graduated from UTM in Planting Industry Management. Have working experience several industries mostly on Plantation and consultancy services in sustainability such as MSPO and RSPO for more than two years. Attended and passed MSPO Auditor Training Course and MSPO Supply Chain Certification Auditor Training. HRDF Trainer Certified. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
E-Mail : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Summary of Issue : \_\_\_\_\_

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



**Muhd Jamalul Arif bin Hamid**  
Scheme Manager - MSPO,  
Global Gateway Certifications Sdn Bhd



11<sup>hb</sup> Oktober 2019

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENILAIAN UTAMA  
PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan / Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

**Alma Rubber Estates Sdn Bhd** telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **19<sup>hb</sup> November 2019 - 22<sup>hb</sup> November 2019**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Date : 21<sup>hb</sup> November 2019  
Time : 10:30 pagi to 12:30 petang  
Location : Alma Rubber Estates Sdn Bhd,  
Ladang Kati,  
MK Chegar Galah,  
Kuala Kangsar,  
Perak.

Nota\*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

<b>Syarikat Pemohon</b>	Alma Rubber Estates Sdn Bhd
<b>Butiran Pemohon</b>	<b>Mr. Dennis Teoh Li Soon</b> Alma Rubber Estates Sdn Bhd, 2320 Jalan Alma, 14000 Bukit Martajam, Seberang Perai, Pulau Pinang. +604 551 1011 dennis@almarubber.com
<b>Maklumat ringkas perniagaan pemohon</b>	Alma Rubber Estates Sdn Bhd terletak di Perak dan Kedah. Ibu pejabat syarikat ini terletak di Seberang Perai, Pulau Pinang. Syarikat ini menghasilkan Buah Tandan Segar (BTS) untuk kegunaan pasaran Malaysia.



**MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.**

Nama kilang sawit (KKS)	Kapasiti Kilang MT/Jam	Lokasi Alamat	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
TIADA	TIADA	TIADA	TIADA	TIADA	TIADA	TIADA

**RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI**

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Ladang Bukit Selambau	E 100°37'52.78"	N 5°38'46.09"	444.22
Ladang Siew Yong	E 100°35'28.28"	N 5°22'23.80"	488.65
Ladang Kati	E 100°55'7.89"	N 4°55'11.09"	791.21
Ladang Nalla	E 100°57'20.41"	N 4°24'53.39"	420.52
Ladang Chegar	E 100°58'27.91"	N 4°54'4.20"	163.28
Ladang Karai	E 100°57'40.89"	N 4°50'59.60"	444.68
Ladang Bagan	E 100°40'29.78"	N 5°27'23.29"	1,310.14
<b>Jumlah</b>			<b>4,062.70</b>

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit. Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian

Sila hantar pandangan / komen anda kepada:

**Global Gateway Certifications Sdn Bhd**

**Pengurus Skim - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687  
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

**Muhd Jamalul Arif bin Hamid (Ketua Juruaudit)**

Tamat Pengajian Pengurusan Perladangan and Ukur Kargo dari Universiti Tempatan. Pengalaman dalam bidang audit sejak 2011 dalam RSPO P&C, SCCS, ISCC, MSPO, SMETA, GMP B2 & B3, ESCAS Kebajikan Haiwan dan Standard Global Gap. Pengalaman bekerja dalam mengendalikan Q & Q kajian kargo bagi produk pertanian di tangki seperti Minyak Sawit, Kacang Soya, Gula dan lain-lain. Telah hadir dalam kursus Ketua Juru Audit ISO 9001: 2008 pada tahun 2011, ISO 19011 & 17021 pada tahun 2014. Juga, dilengkapkan kursus MSPO Auditor pada tahun 2014 (Batch ke-3) yang dikendalikan oleh MPOB. Terlibat dalam penilaian MSPO sejak 2014. Terlibat dalam audit untuk RSPO P&C dan SCCS dijalankan di Malaysia, Indonesia, Colombia, Ivory Coast, Papua New Guinea dan negara Timur Tengah. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

**Mohd Azmi Samynathan bin Abdullah (Juruaudit Sokongan)**

Beliau berkelulusan Sarjana Pentadbiran Perniagaan. Mempunyai lebih daripada 20 tahun pengalaman bekerja di dalam beberapa industri kebanyakannya Pengurusan Sumber Manusia. Mempunyai pengalaman dalam sistem pengauditan pihak kedua dan ketiga. Sepenuhnya dilatih dalam ISO9001: 2008 (Sistem Pengurusan Kualiti) – Ketua Juruaudit dan berjaya menamatkan Kursus Latihan Skim Pensijilan Minyak Sawit Mampan Malaysia (MSPO) (disahkan oleh MPOCC). Ahli pasukan MSPO audit GGC. Boleh menulis dan bertutur dalam Bahasa Malaysia dan Bahasa Inggeris.

**Tuan Amirudin bin Tuan Sulaiman (Juruaudit Sokongan)**

Mendapat kelulusan daripada UiTM dalam bidang Perladangan dan Agroteknologi. Mempunyai pengalaman bekerja di dalam beberapa industry kebanyakannya di dalam perladangan dan terlibat hampir 2 tahun dalam menjalankan latihan dan konsultansi dalam bidang kemampunan seperti MSPO dan RSPO. Telah hadir dan lulus MSPO Auditor Training Course and MSPO Supply Chain Certification Auditor Training. Lulus sebagai Jurulatih daripada HRDF. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.



Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : \_\_\_\_\_  
Alamat : \_\_\_\_\_  
E-mel : \_\_\_\_\_  
Nombor Telefon : \_\_\_\_\_  
Ringkasan Isu : \_\_\_\_\_

Jika komen anda ingin dirahsiakan, sila tanda perkataan "SULIT" di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



**Muhd Jamalul Arif bin Hamid**  
Pengurus Skim - MSPO,  
Global Gateway Certifications Sdn Bhd

