

16th October 2024

Innial issuance notification: 16th October 2024

This notification: 1st Revision

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

A K Lee Sdn Bhd has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders

As planned, the auditing will be conducted on **19th November 2024 till 21st November 2024**. Date and time for consultation of interested parties are as follows:

Date : 20th November 2024
Time : 10:30 am to 12:30 pm
Location : Sg. Pakau Estate
Jalan Selendang 3,
26800, Rompin, Pahang.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	A K Lee Sdn Bhd
Contact details	Mr. Lee Jee Wei, A K Lee Sdn Bhd 50-4-11, Level 4, Wisma UOA Damansara, Jalan Dungun, Damansara Heights, 50490 Kuala Lumpur, Malaysia. +603-20951618 aklee.hr@gmail.com



Brief business information of applicant	A K Lee Sdn Bhd is located at Pahang. The company's headquarters is located in Damansara, Kuala Lumpur. The company mainly produces Fresh Fruit Bunches (FFB) for the consumption of the Malaysian market.
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PALM OIL MILL (POM) FOR THIS ASSESSMENT						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
Nil	Nil	Nil	Nil	Nil	Nil	Nil

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Perdu Hijau Estate	E 103.216250	N 3.83520	222.60
Standard Palms Estate	E 103.340000	N 2.92700	222.60
Sg. Pakau Estate	E 103.370778	N 2.67770	202.35
Serdang Makmur Estate	E 102.957194	N 2.77611	116.60
Kelapa Mentari Estate Sdn Bhd	E 103.4400	N 2.714323	121.00
Total			885.15

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin@ggc.my

Details on the audit team:

Nur Syahirah binti Yaccob (Lead Auditor)

Postgraduate of Master in Science, Environmental Technology and Bachelor of Science with Honours (Aquatic Resource Science and Management). With more than 2 years working experience in environmental management and science sector. Also, 3 years' experience as an auditor for sustainability and other schemes. Fully trained in palm oil certification programs such as RSPO P&C, RSPO SCC, MSPO etc. Qualified as Auditor in several certification programme with involvement in MSPO assessment since 2020. Successfully attended Malaysian Sustainable Palm Oil (MSPO) 2530:2013, MSPO 2530:2022 Lead Auditor Training, RSPO P&C 2018 and RSPO SCC endorsed Lead Auditor Course, and ISO 9001:2015 & 14001:2015 Auditor/Lead Auditor Training Course, Integrated Management System etc. Able to speak and understand Bahasa Malaysia and English.

Mohd Faiz bin Samin (Auditor)

Graduated with a Diploma in Plantation Technology and Management and currently pursuing Bachelor of Science (Honours) in Plantation Technology and Management from MARA University of Technology, with over 14 years of experience in managing oil palm and rubber plantations. Expertise spans working on estates and with smallholders who fully implement Good Agricultural Practices (GAP), and track record in monitoring and coordinating farms developed in collaboration with the Jabatan Kemajuan Orang Asli Malaysia (JAKOA) across peninsular Malaysia. Actively involved in certification and compliance affairs, including MSPO, RSPO, ISO 9001, ISO 14001, OHSAS 18001, and 5S Certification by the Malaysia Productivity Corporation. Efforts have extended to introducing the Global Platform for Sustainable Natural Rubber to small rubber farmers. Successfully completed and certified in the MSPO 2530:2013 Auditor course (MPOCC Endorsed) by SGS Malaysia Sdn Bhd in June 2019 and MSPO MS2530:2022 Lead Auditor by MAA Training Academy Plt (MSPO Endorsed) in May 2024, RSPO P&C Lead Auditor by David Ogg & Partners Ltd (RSPO-endorsed) in September 2023, ISO9001:2015 Quality Management System Lead Auditor conducted on December 2023. Able to speak and understand Bahasa Malaysia and English.



Mohd Azmi Samynathan bin Abdullah (Auditor)

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Mohd Azmi is also a Panel Member of the Industrial Relations Court from 17th February 2019 until 16th February 2022 representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO 2530: 2013 Auditor Training Course and MSPO 2530:2022 Lead Auditor Training, MSPO SCCS Auditor Course (endorsed by MPOCC) and RSPO P&C Lead Auditor Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. Able to read and write in English and Bahasa Malaysia fluently.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Muhd Jamalul Arif bin Hamid
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd



16hb Oktober 2024

Tarikh Notis Awal: 16hb Oktober 2024

Tarikh Notis Ini: Semakan Pertama

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

A K Lee Sdn Bhd, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **19hb November 2024 hingga 21hb November 2024**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 20hb November 2024
Masa : 10:30 pagi hingga 12:30 petang
Lokasi : Sg. Pakau Estate
Jalan Selendang 3,
26800, Rompin, Pahang.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	A K Lee Sdn Bhd
Butiran Pemohon	Mr. Lee Jee Wei, A K Lee Sdn Bhd 50-4-11, Level 4, Wisma UOA Damansara, Jalan Dungun, Damansara Heights, 50490 Kuala Lumpur, Malaysia. +603-20951618 aklee.hr@gmail.com
Maklumat ringkas perniagaan pemohon	A K Lee Sdn Bhd terletak di Pahang. Ibu pejabat syarikat ini pula terletak di Damansara, Kuala Lumpur. Syarikat ini menghasilkan Buah Tandan Segar (BTS) untuk kegunaan pasaran Malaysia.



MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.

Nama kilang sawit	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
(KKS)	MT/Jam	Alamat	Longitude	Latitude	CPO	Palm Kernel
Tiada	Tiada	Tiada	Tiada	Tiada	Tiada	Tiada

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Perdu Hijau Estate	E 103.216250	N 3.83520	222.60
Standard Palms Estate	E 103.340000	N 2.92700	222.60
Sg. Pakau Estate	E 103.370778	N 2.67770	202.35
Serdang Makmur Estate	E 102.957194	N 2.77611	116.60
Kelapa Mentari Estate Sdn Bhd	E 103.4400	N 2.714323	121.00
Jumlah			885.15

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Nur Syahirah binti Yacob (Ketua Juruaudit)

Graduan Sarjana dalam Sains, Teknologi Alam Sekitar dan Sarjana Muda Sains Dengan Kepujian (Sains dan Pengurusan Sumber Akuatik). Dengan lebih daripada 2 tahun pengalaman bekerja dalam pengurusan alam sekitar dan sektor sains. Juga 3 tahun pengalaman sebagai juruaudit untuk skim kemampunan dan skim berkaitan lain. Terlatih sepenuhnya dalam program pensijilan minyak sawit seperti RSPO P&C, RSPO SCC, MSPO dll. Layak sebagai Juruaudit dalam beberapa program pensijilan dengan penglibatan dalam penilaian MSPO sejak 2020. Menamatkan dan menghadiri Latihan Ketua Juruaudit Minyak Sawit Lestari Malaysia (MSPO) 2530:2013, MSPO MS2530:2022, RSPO P&C 2018 dan RSPO SCC Kursus Juruaudit dan Kursus Latihan Juruaudit/Pemimpin Juruaudit ISO 9001:2015 & 14001:2015, Sistem Pengurusan Bersepadu dll. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Mohd Faiz bin Samin (Juruaudit)

Berkelulusan Diploma Teknologi dan Pengurusan Perladangan dan sedang mengikuti pengajian Sarjana Muda Sains (Kepujian) dalam Teknologi dan Pengurusan Perladangan dari Universiti Teknologi MARA, dengan pengalaman lebih 14 tahun dalam menguruskan ladang kelapa sawit dan getah. Kepakaran merangkumi kerja di ladang dan dengan pekebun kecil yang melaksanakan sepenuhnya Amalan Pertanian Baik (GAP), dan rekod prestasi dalam memantau dan menyelaras ladang yang dibangunkan dengan kerjasama Jabatan Kemajuan Orang Asli Malaysia (JAKOA) di seluruh semenanjung Malaysia. Terlibat secara aktif dalam hal ehwal pensijilan dan pematuhan, termasuk MSPO, RSPO, ISO 9001, ISO 14001, OHSAS 18001, dan Pensijilan 5S oleh Perbadanan Produktiviti Malaysia. Usaha telah diperluaskan untuk memperkenalkan Platform Global untuk Getah Asli Lestari kepada petani getah kecil. Berjaya menamatkan dan diperakui dalam Kursus Juruaudit MSPO 2530: 2013 (MPOCC Disahkan) oleh SGS Malaysia Sdn Bhd pada Jun 2019 dan Kursus Ketua Juruaudit MSPO MS 2530:2022 oleh MAA Training Academy Plt (MSPO Disahkan) pada Mei 2024, Kursus Ketua Juruaudit P&C RSPO oleh David Ogg & Partners Ltd (disahkan oleh RSPO) pada September 2023, Kursus Ketua Juruaudit Sistem Pengurusan Kualiti ISO9001:2015 dijalankan pada Disember 2023. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.



Mohd Azmi Samynathan bin Abdullah (Juruaudit)

Mohd Azmi memegang ijazah MBA dalam jurusan Pengurusan Sumber Manusia, Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan, Diploma Pengurusan Sumber Manusia dan Sijil Pertanian dari University of Western Sydney, RMIT University, Australia, University Malaya dan Institut Pertanian Semenanjung Malaysia masing-masing. Beliau mempunyai pengalaman luas dalam bidang Pengurusan Sumber Manusia yang menjangkau lebih dua dekad dalam industri pembuatan. Sebelum ini beliau memegang pelbagai jawatan pengurusan utama dalam Sumber Manusia & Pentadbiran dengan beberapa syarikat multinasional. Azmi mempunyai pengalaman hands-on yang luas dalam pengambilan dan pemilihan Buruh Asing, Menguruskan mesyuarat Pendamai di Jabatan Buruh dan Perhubungan Perusahaan, mengendalikan isu disiplin pekerja, kebajikan pekerja, membangun, menyemak & mengemas kini dasar dan prosedur sumber manusia. Beliau telah menasihati pasukan pengurusan sepanjang kerjayanya mengenai keperluan Undang-undang Buruh. Mohd Azmi juga merupakan Ahli Panel Mahkamah Perhubungan Perusahaan dari 17 Februari 2019 hingga 16 Februari 2022 mewakili majikan yang dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan juruaudit Sistem Jaminan Rantaian Bekalan Luar (ESCAS) dalam industri lembu yang menjalankan audit di Malaysia, Brunei, Singapura, dan Vietnam. Selain pengalaman luasnya dalam HRM, Azmi juga merupakan juruaudit berpengalaman dalam sistem pengauditan pihak kedua dan ketiga. Terlatih sepenuhnya dalam Kursus Ketua Juruaudit ISO 9001:2008 (Sistem Pengurusan Kualiti) dan berjaya menamatkan Kursus Juruaudit MSPO 2530:2013 dan Latihan Ketua Juruaudit MSPO 2530:2022, Kursus Juruaudit MSPO SCCS (disahkan oleh MPOCC) dan Kursus Ketua Juruaudit P&C RSPO. Seterusnya, beliau juga telah menghadiri Bengkel Pengauditan Sosial di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Boleh membaca dan menulis dalam Bahasa Inggeris dan Bahasa Malaysia dengan lancar.



Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Muhd Jamalul Arif bin Hamid
Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd