

1<sup>st</sup> November 2022

Dear Sir/Madam,

**STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT**

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

**SPOC S29 Kalabakan (Independent Smallholders)**, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-2: MSPO, Part 2: General Principles for Independent Smallholders”

As planned, the auditing will be conducted on **05<sup>th</sup> December 2022** to **08<sup>th</sup> December 2022**. Date and time for consultation of interested parties are as follows:

Date : 06<sup>th</sup> December 2022  
Time : 8:00 am to 5:00 pm  
Location : Malaysia Palm Oil Board  
SPOC S29 Kalabakan,  
Lot 3476 & 3477, 1st Floor  
Wisma Sin Kui, Ground Floor,  
TB3477, Lorong Abaca, Jalan Masjid,  
91000 Tawau,  
Sabah, Malaysia.

Note \*: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

<b>Applicant</b>	SPOC S29 KALABAKAN
<b>Contact details</b>	<b>Mr. Junaidi Suri</b> <b>Group Manager,</b> Malaysia Palm Oil Board SPOC S29 Kalabakan, Lot 3476 & 3477, 1st Floor Wisma Sin Kui, Ground Floor, TB3477, Lorong Abaca, Jalan Masjid, 91000 Tawau, Sabah, Malaysia. junaidi.suri@mpob.gov.my



<b>Brief business information of applicant</b>	The MPOB SPOC S29 Kalabakan located at Kalabakan, Tawau Sabah. There are 1457 numbers of smallholders to be certified for this certification. The plantation is managed by MPOB team of Kalabakan.
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<b>PALM OIL MILL (POM) FOR THIS ASSESSMENT</b>						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
NIL	NIL	NIL	NIL	NIL	NIL	NIL

<b>ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT</b>			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
SPOC S29 Kalabakan (1457 Independent Smallholders)	E 117.8868713	N 4.2473184	10331.229
<b>Total</b>			<b>10331.229</b>

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

**Global Gateway Certifications Sdn Bhd**  
**Scheme Manager - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687,  
E-Mail: [admin@ggc.my](mailto:admin@ggc.my)

Details on the audit team:

### **Nur Syahirah binti Yacob (Lead Auditor)**

Postgraduate of Master in Science, Environmental Technology and Bachelor of Science with Honours (Aquatic Resource Science and Management). With more than 2 years working experience in environmental management and science sector. Also, 2 years' experience as an auditor for sustainability and other schemes. Fully trained in palm oil certification programs such as MSPO, SCCS etc. Qualified as Auditor in several certification programme with involvement in MSPO assessment since 2020. Completed and attended Malaysian Sustainable Palm Oil (MSPO) 2530:2013 Auditors Training, MSPO SCCS Auditor Training and ISO 9001:2015 & 14001:2015 Auditor/Lead Auditor Training Course, Integrated Management System etc. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

### **Mohd Azmi Samynathan bin Abdullah (Auditor)**

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Further, Mohd Azmi, is also a Panel Member of the Industrial Relations Court representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO, MSPO-SCCS (endorsed by MPOCC) and RSPO Auditors Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. He is a member of the GGC MSPO audit team and able to read and write in English and Bahasa Malaysia fluently.



**Kanchana Devi Neelaganden (Auditor)**

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Successfully completed and certified as ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global. Member of GGC audit team. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
E-Mail : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Summary of Issue : \_\_\_\_\_

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



**Muhd Jamalul Arif bin Hamid**  
Scheme Manager - MSPO,  
Global Gateway Certifications Sdn Bhd



1<sup>hb</sup> November 2022

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

**SPOC S29 Kalabakan (Pengusaha Kebun Kecil)**, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-2: MSPO, Part 2: Prinsip-Prinsip Umum Untuk Pengusaha Kebun Kecil”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **05<sup>hb</sup> Disember 2022** hingga **08<sup>hb</sup> Disember 2022**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 06<sup>hb</sup> Disember 2022  
Masa : 8:00 pagi hingga 5:00 petang  
Lokasi : Malaysia Palm Oil Board  
SPOC S29 Kalabakan,  
Lot 3476 & 3477, 1st Floor  
Wisma Sin Kui, Ground Floor,  
TB3477, Lorong Abaca, Jalan Masjid,  
91000 Tawau,  
Sabah, Malaysia.

Nota\*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

<b>Syarikat Pemohon</b>	SPOC S29 KALABAKAN
<b>Butiran Pemohon</b>	<b>Mr. Junaidi Suri</b> <b>Pengurus Kumpulan,</b> Malaysia Palm Oil Board SPOC S29 Kalabakan, Lot 3476 & 3477, 1st Floor Wisma Sin Kui, Ground Floor, TB3477, Lorong Abaca, Jalan Masjid, 91000 Tawau, Sabah, Malaysia. junaidi.suri@mpob.gov.my
<b>Maklumat ringkas perniagaan pemohon</b>	MPOB SPOC S29 Kalabakan bertempat di Kalabakan, Tawau Sabah. Terdapat 1457 orang pekebun kecil di unit persijilan ini. Kawasan perladangan akan di kawalselia oleh pasukan MPOB Kalabakan.



**MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.**

Nama kilang sawit (KKS)	Kapasiti Kilang MT/Jam	Lokasi Alamat	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
TIADA	TIADA	TIADA	TIADA	TIADA	TIADA	TIADA

**RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI**

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
SPOC S29 Kalabakan (1457 Pengusaha Kebun Kecil)	E 117.8868713	N 4.2473184	10331.229
<b>Jumlah</b>			<b>10331.229</b>

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

**Global Gateway Certifications Sdn Bhd**

**Pengurus Skim - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687  
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

**Nur Syahirah binti Yacob (Ketua Juruaudit)**

Graduan Sarjana dalam Sains, Teknologi Alam Sekitar dan Sarjana Muda Sains Dengan Kepujian (Sains dan Pengurusan Sumber Akuatik). Dengan lebih daripada 2 tahun pengalaman bekerja dalam pengurusan alam sekitar dan sektor sains. Juga 2 tahun pengalaman sebagai juruaudit untuk kemampunan dan skim lain. Terlatih sepenuhnya dalam program pensijilan minyak sawit seperti MSPO, SCCS dll. Layak sebagai Juruaudit dalam beberapa program pensijilan dengan penglibatan dalam penilaian MSPO sejak 2020. Menamatkan dan menghadiri Latihan Juruaudit Minyak Sawit Lestari Malaysia (MSPO) 2530:2013, Latihan Juruaudit MSPO SCCS dan Kursus Latihan Juruaudit/Pemimpin Juruaudit ISO 9001:2015 & 14001:2015, Sistem Pengurusan Bersepadu dll. Ahli pasukan audit GGC MSPO. Berkebolehan bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

**Mohd Azmi Samynathan bin Abdullah (Auditor)**

Graduan MBA dalam jurusan Pengurusan Sumber Manusia (University of Western Sydney) Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan (RMIT University, Australia), Diploma Pengurusan Sumber Manusia (University Malaya) dan Sijil Pertanian dari Institut Pertanian Semenanjung Malaysia. Beliau memiliki pengalaman luas dalam bidang Pengurusan Sumber Manusia yang merangkumi lebih dari dua dekad dalam Industri pembuatan. Sebelum ini, beliau memegang pelbagai Jawatan Pengurusan Sumber Manusia & Pentadbiran dengan beberapa Syarikat Multinasional. Azmi mempunyai pengalaman luas dalam pengambilan Tenaga Kerja Asing, menguruskan proses Rundingan Damai di Jabatan Tenaga Kerja dan di Jabatan Perhubungan Perusahaan, menangani masalah Disiplin Pekerja, Kebajikan Pekerja, Mengkaji & Mengemas kini Dasar dan Prosedur Sumber Manusia. Dia telah menasihati pengurusan syarikat sepanjang kariernya mengenai keperluan Undang-Undang Buruh. Selain dari itu, Mohd Azmi, adalah Anggota Panel Mahkamah Perhubungan Perusahaan Malaysia mewakili majikan yang telah dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan Juruaudit "External Supply Chain Assurance System" (ESCAS) dalam industry ternakan dan telah menjalankan Audit di Malaysia, Brunei, Singapura dan Vietnam. Selain pengalamannya yang luas dalam bidang Pengurusan Sumber Manusia, Azmi juga merupakan juruaudit yang bertauliah dan berpengalaman dalam sistem audit pihak kedua dan ketiga. Dilatih sepenuhnya dalam audit Sistem Pengurusan Kualiti ISO 9001: 2008 dan audit Kelastarian MSPO, MSPO-SCCS dan RSPO. Seterusnya beliau telah menghadiri "Social Auditing





Workshop” di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.

**Kanchana Devi Neelaganden (Auditor)**

Berkelulusan Diploma Intensif dalam Pengurusan & Teknologi Kelapa Sawit dan Sarjana Pentadbiran Perniagaan dari Universiti Antarabangsa UNITAR. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri mampan. Berjaya lulus dan diperakui sebagai Juruaudit Utama ISO 9001:2015 pada tahun 2021 oleh Exemplar Global. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.



Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : \_\_\_\_\_  
Alamat : \_\_\_\_\_  
E-mel : \_\_\_\_\_  
Nombor Telefon : \_\_\_\_\_  
Ringkasan Isu : \_\_\_\_\_

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



**Muhd Jamalul Arif bin Hamid**  
Pengurus Skim - MSPO,  
Global Gateway Certifications Sdn Bhd