

24<sup>th</sup> December 2022

Dear Sir/Madam,

**STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT**

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

**SPOC Q2 Bau, Padawan & Kuching (Independent Smallholders)**, has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-2: MSPO, Part 2: General Principles for Independent Smallholders”

As planned, the auditing will be conducted on **30<sup>th</sup> January 2023** to **02<sup>nd</sup> February 2023**. Date and time for consultation of interested parties are as follows:

Date : 31<sup>st</sup> January 2023  
Time : 8:00 am to 5:00 pm  
Location : Malaysia Palm Oil Board ( MPOB),  
Tingkat 1, Sublot 12, Lot 704,  
Bau Town District,  
94000 Bau, Sarawak, Malaysia.

Note \*: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

<b>Applicant</b>	SPOC Q2 Bau, Padawan & Kuching
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<b>Contact details</b>	Pn. Irene Clarina AK Ningos Group Manager, Malaysia Palm Oil Board (MPOB), SPOC Q2 Bau, Padawan & Kuching Tingkat 1, Sublot 12, Lot 704, Bau Town District, 94000 Bau, Sarawak, Malaysia. irene@mpob.gov.my
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<b>Brief business information of applicant</b>	The MPOB SPOC Q2 located at Bau, Padawan & Kuching. This certification unit is located at 25 km from Kuching Airport. There are 482 numbers of small holder in this certification unit. The plantation will be managed by MPOB Bau-Lundu.
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<b>PALM OIL MILL (POM) FOR THIS ASSESSMENT</b>						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
NIL	NIL	NIL	NIL	NIL	NIL	NIL

<b>ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT</b>			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
SPOC Q2 Bau, Padawan & Kuching ( 482 Independent Smallholders)	E 110.1588611	N 1.4186111	2,923.7599
<b>Total</b>			<b>2,923.7599</b>

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant’s certification units comply with the requirements of the MSPO’s requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

**Global Gateway Certifications Sdn Bhd**  
**Scheme Manager - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687,  
E-Mail: admin@ggc.my

Details on the audit team:

**Nurulashida binti Mohd Saad (Lead Auditor)**

Graduated in Conservation and Management of Biodiversity with working in Sustainability Department for more than 12 years which involves in certification and compliance affairs. Fully trained in agriculture certification programme such as RSPO, MSPO, SCCS, Biodiversity / HCV, ISCC, ISO etc. Certified as Lead Auditor/Auditor for RSPO and MSPO Certification. Qualified as Lead Auditor/Auditor in several certification programme. Involved in RSPO and MSPO assessment since 2019. Involved in audits conducted in for many different companies in Malaysia. Completed and certified on MSPO Auditor course (MPOCC Endorsed) in 2018 and MSPO Supply Chain Certification Standard (SCCS) Auditor Course in 2019 held by SGS Malaysia Sdn Bhd and RSPO-endorsed RSPO P&C Lead Auditors Training Course run by CheckMark Training in 2018 and Refresher-endorsed RSPO P&C Lead Auditors Training Course in 2021. Successfully completed ISO 9001:2015 Quality Management System Lead Auditor training provided by Global Quality Excellence Academy. Member of GGC MSPO audit team and able to speak and understand Bahasa Malaysia and English.

**Omar Arbain bin Mohd Supir (Auditor)**

Bachelor of Science (Hons) (Plantation Technology and Management) First Class with more than 7 years working experience in plantation company and skills in Good Agricultural Practices (GAP) including Integrated Pest Management (IPM). Experienced in handling mineral oil palm estate. Knowledgeable in chemical in control of weeds and pest & disease in Oil Palm Plantation sector. Also, incharge estate workers (local and foreign) and estate work programme. Completed and certified on MSPO Auditor course (MPOCC Endorsed) in 2019 held by SGS (Malaysia) Sdn Bhd and successfully completed ISO 9001:2015 & 14001:2015 by Platinum Shauffmantz Veritas. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.

**Kanchana Devi Neelaganden (Auditor)**

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Successfully completed and certified as ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global. Member of GGC audit team. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
E-Mail : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Summary of Issue : \_\_\_\_\_

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



**Muhd Jamalul Arif bin Hamid**  
Scheme Manager - MSPO,  
Global Gateway Certifications Sdn Bhd



24<sup>th</sup> Disember 2022

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

**JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)**

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

**SPOC Q2 Bau, Padawan & Kuching (Pengusaha Kebun Kecil)**, telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-2: MSPO, Part 2: Prinsip-Prinsip Umum Untuk Pengusaha Kebun Kecil”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **30<sup>th</sup> Januari 2023** hingga **02<sup>th</sup> Februari 2023**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 31<sup>th</sup> Januari 2023  
Masa : 8:00 pagi hingga 5:00 petang  
Lokasi : Malaysia Palm Oil Board (MPOB),  
Tingkat 1, Sublot 12, Lot 704,  
Bau Town District,  
94000 Bau, Sarawak, Malaysia.

Nota\*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

<b>Syarikat Pemohon</b>	SPOC Q2 Bau, Padawan & Kuching
<b>Butiran Pemohon</b>	Pn. Irene Clarina AK Ningos Group Manager, Malaysia Palm Oil Board (MPOB), SPOC Q2 Bau, Padawan & Kuching Tingkat 1, Sublot 12, Lot 704, Bau Town District, 94000 Bau, Sarawak, Malaysia. irene@mpob.gov.my
<b>Maklumat ringkas perniagaan pemohon</b>	MPOB SPOC Q2 yang terletak di Bau, Padawan & Kuching. Unit pensijilan ini terletak 25 km dari Lapangan Terbang Kuching. Terdapat 482 bilangan pemegang kecil dalam unit pensijilan ini. Ladang tersebut akan diuruskan oleh MPOB Bau-Lundu.



**MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.**

Nama kilang sawit (KKS)	Kapasiti Kilang MT/Jam	Lokasi Alamat	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
TIADA	TIADA	TIADA	TIADA	TIADA	TIADA	TIADA

**RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI**

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
SPOC Q2 Bau, Padawan & Kuching (482 Pengusaha Kebun Kecil)	E 110.1588611	N 1.4186111	2,923.7599
<b>Jumlah</b>			<b>2,923.7599</b>

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

**Global Gateway Certifications Sdn Bhd**

**Pengurus Skim - MSPO,**  
**Global Gateway Certifications Sdn Bhd,**  
No.10, Jalan Rasmi 7,  
Taman Rasmi Jaya,  
68000 Ampang,  
Selangor Darul Ehsan,  
Malaysia.  
Tel: +603 4256 2689  
Fax: +603 4256 2687  
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

**Nurulashida binti Mohd Saad (Ketua Juruaudit)**

Siswazah dalam Pemuliharaan dan Pengurusan Keanekaragaman Hayati dengan bekerja di Jabatan Kelestarian selama lebih dari 12 tahun yang melibatkan urusan pensijilan dan pematuhan. Dilatih sepenuhnya dalam program pensijilan pertanian seperti RSPO, MSPO, SCCS, Biodiversity / HCV, ISCC, ISO dan lain-lain. Disahkan sebagai Ketua Juruaudit / Juruaudit untuk pensijilan RSPO dan MSPO. Berkelayakan sebagai Ketua Juruaudit / Juruaudit dalam beberapa program pensijilan. Terlibat dalam penilaian RSPO dan MSPO sejak tahun 2019. Terlibat dalam audit yang dijalankan di banyak syarikat di Malaysia. Kursus Auditor MSPO yang telah diselesaikan dan diperakui (MPOCC Endorsed) pada tahun 2018 dan MSPO Supply Chain Certification Standard (SCCS) pada tahun 2019 yang diadakan oleh SGS Malaysia Sdn Bhd dan (RSPO Endorsed) Latihan Ketua Juruaudit RSPO P&C yang diadakan oleh CheckMark Training pada tahun 2018 dan Kursus Latihan Ketua Juruaudit RSPO P&C yang disahkan semula pada tahun 2021. Berjaya melengkapkan latihan Juruaudit Utama Sistem Pengurusan Kualiti ISO 9001:2015 yang disediakan oleh Global Quality Excellence Academy. Ahli pasukan audit GGC MSPO dan dapat bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

**Omar Arbain bin Mohd Supir (Auditor)**

Sarjana Muda Sains (Kepujian) (Teknologi dan Pengurusan Perladangan) Kelas Pertama dengan lebih daripada 7 tahun pengalaman dalam syarikat perladangan dan kemahiran dalam Amalan Pertanian Baik (GAP) termasuk Pengurusan Perosak Bersepadu (IPM). Berpengalaman dalam mengendalikan ladang kepala sawit di kawasan mineral. Berpengetahuan dalam kawalan rumpai dan perosak & penyakit dalam sektor kelapa sawit. Juga, menguruskan pekerja ladang (tempatan dan asing) dan program kerja ladang. Selesai dan diperakui hadir untuk kursus Juruaudit MSPO (Disahkan MPOCC) pada 2019 yang dikendalikan oleh SGS (Malaysia) Sdn Bhd dan berjaya menamatkan ISO 9001:2015 & 14001:2015 oleh Platinum Shauffmantz Veritas. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.



**Kanchana Devi Neelaganden (Auditor)**

Berkeputusan Diploma Intensif Kelapa Sawit Pengurusan & Teknologi dan Sarjana Pentadbiran Perniagaan dari UNTAR Universiti Antarabangsa. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri lestari. Berjaya menyelesaikan latihan dan diperakui sebagai Juruaudit Utama ISO 9001:2015 pada tahun 2021 oleh Exemplar Global. Ahli pasukan audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.





Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : \_\_\_\_\_  
Alamat : \_\_\_\_\_  
E-mel : \_\_\_\_\_  
Nombor Telefon : \_\_\_\_\_  
Ringkasan Isu : \_\_\_\_\_

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



**Muhd Jamalul Arif bin Hamid**  
Pengurus Skim - MSPO,  
Global Gateway Certifications Sdn Bhd